



## "Meetings by phone and no need to travel"



### The Call Conference Service

Conference calls are great for when you need to get people together to discuss something but a face to face meeting is not practical. Whatever your requirements, Callagenix has the solution for you, leaving you free to focus on your business.

### How does it work?

Callagenix offer two types of Conference Call service.

#### Public Access

The Public Access Call Conference is suitable for up to 50 participants based in the UK. There is no set-up fee and no need for an account – you just call and go.

To organize a conference you simply call the number below and select 2 from the options menu. This will provide you with the necessary PIN, which you can then share with anyone you want to attend. At the arranged time, attendees simply call the same number, select 1 from the options menu to join the conference call, and then enter the PIN you have given them.

Why not try it out now? Just call **0871 890 1234** to get started (UK callers only).

There are no charges to set up the call, attendees simply pay the standard national rate whilst on the call.

#### Private Access

The Private Access Call Conference is a service for clients who want more control over their conference calls. Rather than using the public number, you assign any number in your account to be used for conference calls. For example, this might be an 0800 number so your staff can call in for free. You can even assign multiple numbers, including international numbers, so if you want to include overseas staff / clients, you can.

Private Access callers must enter a PIN to join, and an additional security measure is available in the form of Calling Line Identity (CLI) to ensure that the conference remains confidential.

Private call conferences can be arranged for up to 500 participants and the whole conference can be monitored and controlled via a web-based management system. Through this you can disconnect people, or change their status from 'speaker' to 'listener' and vice versa. A complete, downloadable recording of the call is also made available, so anyone who missed it can catch up later.

### Typical uses

The Call Conference service can be used on its own or along with other services. Some examples of how it is used are:

- Meetings where travel costs / time are not justified.
- Company briefings or announcements.
- Inter-office conferences.
- Quick conferences with suppliers or third parties.

### Quick Overview

- ✓ Meetings without the travel
- ✓ With Public Access no account is needed to set up a conference call. Participants pay their own call costs.
- ✓ Private Access is available for larger clients. Use your own private number(s) to host the calls. There are enhanced security options and you can record your conferences.

### Try it out for free

We understand this can all be a little daunting at first, which is why we let you set everything up and test it out before you go live. We even give you a small opening balance to prove it all works before you spend any money. After that, it's just a case of choosing your number(s) and setting your service live.

We're a friendly bunch and are always happy to help. We can even set everything up for you if prefer. If there's anything you're not sure about, please call us on +44 (0) 333 2470000 for a chat and we'll talk you through it.

#### Call Conference can be used with:

[Numbers Overview](#)  
[Virtual Switchboard](#)  
[PIN Entry](#)

#### Useful Links



[Numbers Overview](#)  
[Services Overview](#)

#### Contact Us

+44 (0) 333 247 00 00  
[sales@callagenix.com](mailto:sales@callagenix.com)  
[www.callagenix.com](http://www.callagenix.com)  
Merlin House, Brunel Road  
Theale, Berkshire RG7 4AB